

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON DECEMBER 19, 2022, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Warren at 7:01 p.m. with the following present:

Mayor, Bobby Warren	City Manager, Austin Bleess
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Sheri Sheppard	City Attorney, Justin Pruitt
Council Member, Michelle Mitcham	
Council Member, James Singleton	
Council Member, Jennifer McCrea	

Staff in attendance: Robert Basford, Assistant City Manager; Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Finance Director; and Abram Syphrett, Director of Innovation and Technology.

**B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. **Prayer and Pledge by:** Jim Fields

**C. PRESENTATIONS**

1. **Presentation of Employee of the Month Award for December 2022 and Employee of the Year Award for 2022.**

Austin Bleess, City Manager, presented the Employee of the Month of December Award to Jacob Daily and the Employee of the Year Award to Sebastian Marquis.

**D. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 461-1430** – Mr. Maloy spoke to City Council about the City Golf Course. He wants to know why the residents have to subsidize this course and why City Council believes this is okay. He is concerned about the additional monies that the Council is planning to spend on the clubhouse without having input from the residents via an election. He went on to give background information about the golf course project. He is not in favor of the City spending money on the course.

Mayor Warren answered a few of these questions, commenting that the residents of Jersey Village want upgrades to the course as evidenced by the recent elections for City Council members.

**Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713) 206-1184** – Mr. Fields spoke to City Council concerning our Police Department. He believes it is the best in the universe. He gave examples of how our force is responsive to residents' reports of crimes and their concerns. He also thanked the Mayor and City Council for their responses concerning the new stadium. He

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would like to have the item for the golf course clubhouse removed from consent to the regular agenda. He does not recommend that the City build a new clubhouse. He would rather have a tax moratorium in 2023. He closed by wishing all a Merry Christmas.

**Bruce Bowden, 16325 Lewis Street, Jersey Village, Texas (713) 410-9766** – Mr. Bowden gave a summary of his research concerning golf course finances and the losses incurred over the years since the City purchased the course. He believes, based upon his research, that if the Council increases the cost of rounds by \$10 it will off-set the losses being incurred by the course. He also gave his input concerning the stadium being proposed on the south side of US HWY 290, stating that outside investments should be considered.

**Kimberly Henao, 15601 Singapore Lane, Jersey Village, Texas (832) 689-9878** – Mrs. Henao gave historical information about the City from 1986 and 1987, including information about the construction of a toddler wade pool, a Home Rule Charter election, the appointment of a City Manager and City Secretary, approval of a site for the elevated water tank, and much more. She closed by listing all the events that she and her husband attended during 2022 that were sponsored by the City.

**E. CITY MANAGER’S REPORT**

City Manager Bless gave the following monthly report.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2022, General Fund Budget Projections as of November 2022, and Utility Fund Budget Projections – November 2022**
- 2. Fire Departmental Report and Communication Division’s Monthly Report**
- 3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 5. Public Works Departmental Status Report**
- 6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**
- 7. Code Enforcement Report**

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

Each Consent Agenda item appears below with background information. Items 5 and 10 were pulled from the Consent Agenda for further discussion. Accordingly, Items 5 and 10 contain

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discussion information as well as Council’s vote, if applicable. The vote on Items 1 through 4 and 6 through 9 are found at the end of the Consent Agenda.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on November 21, 2022 and the Town Hall Meeting held on December 5, 2022.**
- 2. Consider Resolution No. 2022-72, appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.**

**BACKGROUND INFORMATION:**

The State of Texas Governors Division of Emergency Management and the Texas Department of Homeland Security requires that each local government appoint/re-appoint their emergency manager and assistant emergency manager. The EMC for the city has been the Fire Chief and the Assistant EMC has been the Police Chief. This documentation is submitted yearly for update and can be signed by either the Mayor or the City Manager on the Mayors behalf. Attached you will find the State Form TDEM 147, required to be submitted to the State of Texas.

It is staff’s recommendation that council authorize Mayor Bobby Warren to sign the documentation appointing the Fire Chief to serve as the Emergency Management Coordinator and the Police Chief to serve as Assistant Emergency Management Coordinator.

**RESOLUTION NO. 2022-72**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR.

- 3. Consider Resolution No. 2022-73, authorizing an Interlocal Agreement between Harris County and the City of Jersey Village for prisoner confinement services.**

**BACKGROUND INFORMATION:**

The City of Jersey Village has an agreement with the Harris County Sheriff’s Office for the confinement of City prisoners in the County’s jail facility. This agreement allows the City to transport prisoners to the County’s jail facility, which is equipped to handle the long-term confinement of prisoners. The Harris County Sheriff’s Office charges a daily fee of \$120 per day for the confinement of each prisoner, which is an increase of \$40 per day from the current daily fee assessed, which was set back in 2018.

The current Interlocal Agreement between Harris County and the City of Jersey Village expires on December 31, 2022. The new agreement is being presented to City Council for review and approval. If approved, the agreement would remain in effect until December 31, 2023, with the option to be renewed for three (3) additional consecutive one-year periods.

**RESOLUTION NO. 2022-73**

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF JERSEY VILLAGE FOR PRISONER CONFINEMENT SERVICES.

4. **Consider Ordinance 2022-47, approving Revision No. 6 to the City’s Personnel Policy to begin December 19, 2022; providing for severability; and providing for repeal.**

**BACKGROUND INFORMATION:**

The personnel policy was initially adopted January 1, 1998, with amendments being made on March 19, 2001, September 19, 2011, March 26, 2018, January 20, 2020, and July 18, 2022.

In an effort to reflect good practices, the personnel policy should adapt to changing circumstances. Revisions of the personnel policy can be found throughout.

Honorable mention changes include, but are not limited to, the following:

- Chapter I, Section 6 – Ethical Standards
  - We have added an ethics policy into the Personnel Policy as a standard of practice.
- Chapter I, Section 6 – Employee Safety Review Board
  - Section removed this section as we have a VARB policy that is a standalone policy.
- Chapter VI, Section 1 – Plan Preparation and Maintenance
  - Removed “A position not allocated to a call of salary range is an open salaried position” due to we no longer job classes, but instead salary ranges for all positions.
- Chapter VII, Section 1, Subsection d – Procedure
  - Added city website and social media as a form of communication to employees to monitor emergency situations.
- Chapter VIII – Leave
  - The following holidays were added based on the current list of Federal Holidays.
    - Martin Luther King Day
    - President’s Day
    - Good Friday
    - Juneteenth
    - Veteran’s Day
    - Christmas Eve
  - The floating holidays were changed from two (2) floating holidays to one (1) floating holiday designated by the City Manager.

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- Personal holidays were changed from employees having one (1) personal holiday to having two (2) personal holidays in order to give employees the flexibility when duty calls and they have to work outside of their normal work schedule.
- Subsection g – we specified that full time and part time employees who work on a holiday are eligible to receive the holiday premium pay since they are doing a service to our city and being away from their families. We changed the rate from 1.5 times their regular pay to 1 times their regular rate of pay and made it in additional to any hours worked.
- Subsection h – We added that personal holidays may only be used after successfully completing the employee’s new hire probationary period. We also designated how many hours each employee receives.
- Subsection k – We designated how many hours each employee will receive for holidays, which will be based on an employee’s schedule so the employee will not have to use any of their own accruals to make up for any hours lost due to the city being closed.
- Section 2 – Vacations
  - In order to stay competitive with other municipalities, we have increased the vacation accrual schedule in order to recognize longevity.
  - Removal of vacation requests must be in 4 hour increments. Vacation time should be able to be used as needed and not mandate the number of minimum hours.
  - In order to accommodate the increase in the accrual schedule, we also created a roll over schedule based on the years of service.
- Section 3 – Sick Leave
  - Removal of sick leave requests must be in 1 hour increments.
  - Added sick leave will only be paid out if an employee voluntarily separates, separated for a disability or if involuntarily separates without cause.
  - Subsection m – allowing employees to transfer sick leave credits between employees with approval.
- Section 6 – Bereavement Leave
  - Added loco parentis to immediate family member.
  - Removed mandating how many hours an employee can use for bereavement.
- Section 7 – Administrative Absence and Education Leave with Pay
  - Classified different leave with different leave codes. Administrative Absences is paid leave for unforeseen circumstances not otherwise provided in the policy. Educational leave is granted to employees who attend education functions or meetings.
- Section 14 – Civic Leave
  - Added to give employees the opportunity to vote and/or called to jury duty.
- Section 15 – Mental Health Leave

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- We have a separate Mental Health Leave Policy and we are incorporating this separate policy into the personnel policy, rather than have it stand alone. We are proposing to make this policy available to all employees and not to just public safety employees.
- Chapter IX – Compensation
  - We have classified all employees as either exempt or non-exempt.
  - Section 4 – Shift Differential
- Differentiated that shift differential pay is only for those that work night shift, no matter what the employee’s schedule.
  - Section 14 – Incentive Pay
- Changed Educational Pay to be called Incentive Pay to match the Professional Development Policy and define incentive pay.
- Chapter X – Conduct
  - Section 7 – Outside Employment
- Added outside employment requires prior approval.
  - Section 8 – Acceptance of gifts
- Defined the value of a gift or benefit
  - Section 9 – Alcohol and Illegal Drugs
- Added the types of test that can be administered and defined each test.
  - Section 20 – Telecommuting
- Created and defined a telecommuting policy
- Chapter XI – Disciplinary Action
  - Section 3 – defined the types of disciplinary actions and added Performance Improvement Plan
- Chapter XV – Personnel Files and Reports
  - Section 3 – Personnel Reports
- Removed due to this being a job duty and/or function and not a policy

Supplementary changes, mainly typos and gender-neutral language, are not categorized as substantial.

ORDINANCE NO. 2022-47

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING REVISION NO. 6 TO THE CITY’S PERSONNEL POLICY TO BEGIN DECEMBER 19, 2022; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR REPEAL.

5. **Consider Ordinance No. 2022-48, repealing Chapter 6, Article I, Section 6-9 of the Code of Ordinances of the City of Jersey Village, entitled “Transportation or Delivery of Beer or Malt Liquor on Sunday”; providing a penalty; providing for severability; providing for publication; and providing an effective date.**

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This item was removed from consent due to conflict-of-interest disclosures filed by Council Member Wasson and Council Member Mitcham.

**BACKGROUND INFORMATION:**

This ordinance regarding transportation of beer on Sundays was adopted back in 1977. It even references horse-drawn vehicles. This ordinance limits beer and malt liquor only but impacts no other type of alcohol. Staff feels this ordinance is not necessary. By removing it we could also help a brewery or manufacturers of malt liquor in their operations as well.

City Manager Bless also stated a correction to the Ordinance, stating that Chapter 6, Article I, Section 6-9 is to be repealed, not Section 6-6.

With limited discussion on the matter, Council Member McCrea moved to approve Ordinance No. 2022-48, repealing Chapter 6, Article I, Section 6-6 of the Code of Ordinances of the City of Jersey Village, entitled “Transportation or Delivery of Beer or Malt Liquor on Sunday”; providing a penalty; providing for severability; providing for publication; and providing an effective date. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Sheppard, Singleton, and McCrea

Nays: None

Recusals: Council Members Wasson and Mitcham

The motion carried.

**ORDINANCE NO. 2022-48**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, REPEALING CHAPTER 6, ARTICLE I, SECTION 6-9 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, ENTITLED “TRANSPORTATION OR DELIVERY OF BEER OR MALT LIQUOR ON SUNDAY”; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

- 6. Consider Ordinance 2022-49, amending the Capital Improvement Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount not to exceed \$31,900 by increasing line item 10-91-7048 (Fire Station Replacement Roof & Gutter) from the Capital Improvement Fund Balance to cover the additional cost for the replacement of gutters during the repair of the roof at the City’s fire station.**

**BACKGROUND INFORMATION:**

The Roof Replacement Project at the fire station is underway. During recent equipment staging conversations with Greater Houston Roofing, one of their representatives asked about the existing gutters. He indicated that if the gutters are attached to the roof, they

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would also need to be replaced during the project. Unfortunately, the gutters are attached to the roof, and we need additional funding to complete this project. The estimate to replace the gutters is approximately \$31,900, which includes the replacement of all gutters and downspouts.

This is a request for funds to remove and replace the gutters at the fire station.

ORDINANCE NO. 2022-49

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL IMPROVEMENT FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN THE AMOUNT NOT TO EXCEED \$31,900 BY INCREASING LINE ITEM 10-91-7048 (FIRE STATION REPLACEMENT ROOF & GUTTER) FROM THE CAPITAL IMPROVEMENT FUND BALANCE TO COVER THE ADDITIONAL COST FOR THE REPLACEMENT OF GUTTERS DURING THE REPAIR OF THE ROOF AT THE CITY'S FIRE STATION.

- 7. Consider Resolution 2022-74, approving the City Attorney selection of Julian Ramirez to serve as Prosecutor for the City of Jersey Village Municipal Court.**

**BACKGROUND INFORMATION:**

In accordance with Section 5.06 of the Charter, this item is to approve the City Attorney's selection of Julian Ramirez to serve as a Municipal Court Prosecutor.

RESOLUTION NO. 2022-74

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE CITY ATTORNEY'S SELECTION OF JULIAN RAMIREZ TO SERVE AS PROSECUTOR FOR THE CITY OF JERSEY VILLAGE MUNICIPAL COURT.

- 8. Consider Ordinance 2022-50, amending the Jersey Village Code of Ordinances at Chapter 70 "Utilities," Article II "Service Bills and Rates," Section 70-77 "Computation of Water and Wastewater Bills; when Due; Disconnection for Nonpayment," by adding a new Subsection (d) "Average Monthly Billing Plan for Water and Wastewater Services"; providing a severability clause, providing for repeal, and providing an effective date.**

**BACKGROUND INFORMATION:**

Over the past few months, City Staff has been looking at the opportunity to offer an averaged monthly billing option for our utility bills. Given the drought conditions this summer, many people watered their lawns more this year than in previous years. This led to higher water bills. A few residents reached out to staff about an average monthly billing option.



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Staff researched our current software and found this is an option that exists in the software. Staff also reached out to other cities that have implemented an average billing to learn from them the pros and cons on how they implemented this option.

After researching, Staff is recommending that we adopt an ordinance allowing for average monthly billing. This program would allow for the City to bill residents the average of bills for the most recent twelve (12) months (to include the current month bill) on a continuing basis. This would not be a set bill amount every month with a settlement month at the end of the year. In our discussions with other Cities, they said that was not a good practice and that a rolling average billing was better received by residents.

In order for residents to participate in this program, they would have to have 12 months of continuous service with the City at one or more addresses. If they have been disconnected for non-payment within the past 12 months, they would not be allowed to use the program.

To join the program a customer would have to fill out a short application form and would be required to be in the program for at least 12 months.

Staff feels this plan would allow for residents to equalize their water bills over the course of a year and would be helpful in dry years like we have seen this year.

ORDINANCE NO. 2022-50

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES AT CHAPTER 70 “UTILITIES,” ARTICLE II “SERVICE BILLS AND RATES,” SECTION 70-77 “COMPUTATION OF WATER AND WASTEWATER BILLS; WHEN DUE; DISCONNECTION FOR NONPAYMENT,” BY ADDING A NEW SUBSECTION (D) “AVERAGE MONTHLY BILLING PLAN FOR WATER AND WASTEWATER SERVICES”; PROVIDING A SEVERABILITY CLAUSE, PROVIDING FOR REPEAL, AND PROVIDING AN EFFECTIVE DATE.

- 9. Consider Resolution No. 2022-75, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 3 for the City of Jersey Village, Texas.**

**BACKGROUND INFORMATION:**

This item is to make appointments to the Tax Increment Reinvestment Zone Board No. 3. Currently, the term of office for Positions 5, 6, and 7 expire on December 31, 2022.

The new term for Positions 5, 6, and 7 begins on January 1, 2023 and will end on December 31, 2024.

In addition to the positions whose terms will expire December 31, 2022, Monica Escobedo who serves in position 4 will no longer be living in Jersey Village effective December 21, 2022. As a result, she is no longer eligible to serve on this Board.

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The interested applicant(s) are as follows:

**Ron Damico Jessica Medrano**

In addition to any pending applications, Meg Crady and Viscente Lopez who are currently serving on the Board desire re-appointment. Modesto Jaramillo does not desire reappointment.

	<u>POSITION</u>	<u>FIRST TERM</u>	<u>TERM ENDS</u>
Meg Crady	5	04/21	12/22
Modesto Jaramillo – Does not desire reappointment	6	05/21	12/22
Viscente Lopez	7	05/21	12/22
Monica Escobedo – No longer lives in Jersey Village	4	05/21	12/23

RESOLUTION NO. 2022-75

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD NO. 3 FOR THE CITY OF JERSEY VILLAGE, TEXAS.

- 10. Receive update and provide feedback on the golf course clubhouse renderings and project.**

**BACKGROUND INFORMATION:**

On January 7, 2022, during a City Council Workshop Meeting, the Council reviewed the history of the Golf Course Clubhouse project and discussed the options available regarding the future of the Jersey Meadow Clubhouse. The options outlined included renovating the existing facility, using the existing new design from PGAL Inc., designing a more cost-efficient clubhouse and event space, and designing a new clubhouse while gutting and remodeling the existing facility to use as an event space. City council agreed that the best option moving forward would be to design a new clubhouse containing a pro shop, offices, bar & grill, bathrooms, and storage while also designing the remodel of the existing clubhouse into an enclosed pavilion for events, and they directed staff to prepare a request for proposal for the design of a new clubhouse facility.

During the February Council meeting the City Council authorized the City Manager to begin negotiating a contract with FGM Architects for the design of a new club house. The proposed contract utilized a Construction Manager at Risk (CMAR) format.

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During the June Council meeting, the City Council authorized the City Manager to begin negotiating an agreement with Brookstone Construction for Construction Manager at Risk of the new Jersey Meadow Golf Course Club House.

Staff held the schematic design work sessions during the months of April, May, and June where they used existing stakeholder input from the previous PGAL design, lessons learned, additional staff input with recommendations from FGMA to refine the schematic design towards an initial draft for presentation to council.

Brookstone was introduced to the design team at the end of June, and they were provided with the schematic design draft so that they could begin formulating the initial budget estimate. During the month of July, the budget estimate was presented to the design team. This estimate came in over our budget, so the design team began to brainstorm alternative solutions. These alternative solutions were presented to the design team in August.

During the September 12, 2022, Council Meeting, Council reviewed the alternative solutions and advised staff to move forward with the exhibit that included the new clubhouse, renovation to the existing building, an updated budget along with the requirement to add sprinklers to the design for fire safety.

**Staff held two meetings to continue to review the interior renderings as they have developed further. Exhibit A shows the developed rendering concept as the design team continues to work through the details. All furniture that doesn't have a texture or color is placed in the rendering as a placeholder as we continue to finalize the compete concept. We have moved towards a final rendering for the clubhouse and are now focused on the event center portion.**

**Updates since the November Council Agenda Item:**

**Staff is more confident that we will be able to move forward with the upgraded sanitary line rather than the lift station. The civil engineers are finalizing the calculations and site plan to ensure that this route will be sufficient. In addition, the civil engineers are investigating drainage, and the existing fire hydrant flow rate as well as any potential solutions/renovations we may need to consider. The design team, as well as Brookstone, will price together add/delete alternates for Council to consider along with the GMP.**

**Schedule update:**

**The design team, as well as Brookstone has requested to extend the GMP delivery to the March Council Meeting to allow them a few more weeks to price out the add/delete alternates and to ensure the most cost effective and complete GMP, to which staff has granted that extension. An ideal construction timeline, though subject to change, would still have construction start May 2023, a targeted clubhouse move-in date of April 2024 with a few soft openings in May of 2024 followed by a late summer 2024 move into the event center. \***

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**\*Subject to change**

Council thanked Assistant City Manager Robert Basford for the update. There was limited discussion about the delay in construction. Mr. Basford gave the reasons for the delay.

Items 5 and 10 were removed from the consent agenda. The discussion and vote for the removed item can be found under the appropriate Consent Agenda item. The vote for the remaining items NOT removed from the Consent Agenda is as follows:

Council Member Mitcham moved to approve items 1 through 4 and 6 through 9 on the Consent Agenda. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

**G. REGULAR AGENDA**

**1. Consider Resolution No. 2022-76, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 2 for the City of Jersey Village, Texas.**

Lorri Coody, City Secretary, introduced the item. She told City Council that this item is to make appointments to the Tax Increment Reinvestment Zone Board No. 2.

Currently, the term of office for Positions 3, 4, 5, and 7 expire on December 31, 2022.

The new term for Positions 3, 4, 5, and 7 begins on January 1, 2023, and will end on December 31, 2024.

The interested applicant(s) are as follows:

**Cinthia Kopinitz**

In addition to any pending applications, all of the following members currently serving on the Board desire re-appointment:

	<u>POSITION</u>	<u>FIRST TERM</u>	<u>TERM ENDS</u>
Ceri Davies	3	08/17	12/22
Sean Anger	4	01/19	12/22
James MacDonald	5	08/17	12/22
Judy Tidwell	7	06/19	12/22

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After discussion on the matter, Council Member Singleton moved to approve Resolution No. 2022-76, appointing Ceri Davies, Sean Anger, James MacDonald, and Judy Tidwell to serve as Directors on the Tax Increment Reinvestment Zone Board No. 2 for the City of Jersey Village, Texas as discussed. Council Member Sheppard moved to second the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2022-76

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD NO. 2 FOR THE CITY OF JERSEY VILLAGE, TEXAS.

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member McCrea:** Council Member McCrea wished everyone a Merry Christmas and Happy New Year.

**Council Member Singleton:** Council Member Singleton also wished everyone a Merry Christmas and Happy New Year. He also recognized Kimberly Henao for her history update. He thanked Jim Fields for his comments about our Police Department.

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**Council Member Wasson:** Council Member Wasson recognized Sebastian and Jacob for their hard work. He wished everyone a Merry Christmas, and he encouraged all to attend the Town Hall Meeting on January 12 to discuss TIRZ2 development.

**Council Member Sheppard:** Council Member Sheppard cautioned all to be safe and prepare for the cold weather that is on its way. She wished everyone a Merry Christmas and Happy New Year.

**Council Member Mitcham:** Council Member Mitcham wished everyone a Merry Christmas and a Happy New Year. She thanked Chief Bitz and Chief Riggs for help with the caroling event. She also stated that if anyone needs a warning center during the cold weather, the brewery is available.

**Mayor Warren:** Mayor Warren encouraged all to keep an eye on the weather and to be prepared for this cold weather that is on its way. He wished all a Merry Christmas and a Happy New Year.

**I. RECESS THE REGULAR SESSION**

Mayor Warren recessed the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property and 551.071 – Consultations with Attorney at 7:44 p.m.

**J. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.**

**K. ADJOURN EXECUTIVE SESSION**

Mayor Warren adjourned the Executive Session at 9:09 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**L. ADJOURN**

There being no further business on the agenda the meeting was adjourned at 9:09 p.m.



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Lorri Coody, TRMC, City Secretary